

**PANORAMA COMMUNITY SCHOOL DISTRICT**

*Comprehensive student achievement and character development through educational excellence*

**NOTICE OF PUBLIC MEETING**

You are hereby notified that the Board of Directors of the Panorama Community School District will meet at 5:30 pm on the 14<sup>th</sup> day of April, 2014 for a work session with the regular board meeting immediately following in the District Board Room located at 701 W Main Street in Panorama, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA  
DISTRICT BOARD ROOM

April 14<sup>th</sup>, 2014  
5:30 PM

**5:30 PM – Board Work Session**

The board will discuss the athletic complex project. No action will be taken during the work session.

**Regular Meeting to follow**

**Call to Order**

- I. **Roll Call**
- II. **Welcome Visitors/Public Forum**
- III. **Approve Meeting Agenda**
- IV. **Good News**
- V. **Consent Items**
  - A. Minutes of the March 10<sup>th</sup> Regular Meeting and the April 7<sup>th</sup> Certified Budget Hearing & Work Session 2-7
  - B. Monthly Financial Report 8-11
  - C. Bills/VISA 12-27
  - D. Contract Recommendation 28
- VI. **Reports**
  - A. Principal Reports 29 + 30
  - B. Superintendent Report
- VII. **Discussion/Information Topics**
  - A. 2012-13 District Graduation and Dropout Rates 31
  - B. Update on 2014-15 Teacher Leader System 32 + 33
  - C. 2014-15 Teacher Openings
  - D. Summer Projects
  - E. Upcoming Dates:
    - Senator Grassley – April 16<sup>th</sup> @ 10:00am
    - PPEL/SAVE Work Session – May 12<sup>th</sup> @ 5:30pm
    - Regular Board Meeting – May 12<sup>th</sup>, 2014 @ 6:30pm
- VIII. **Action Items**
  - A. Ratify 2014-15 Teacher Master Contract
  - B. Approve FY13 Audit Report
  - C. IAEP Purchasing 34 - 37
  - D. Overnight/Out of State Requests 39-41
  - E. Fundraising Requests
    - Softball 42
    - MS Student Council 43
  - F. Cooperative Sharing Agreement – Waukee - Tennis 44

**IX. Adjourn**

Immediately following the meeting, the board will go into exempt session to discuss 2014-15 negotiations.

PANORAMA COMMUNITY SCHOOL DISTRICT  
701 W MAIN ST  
PANORA, IA 50216

Sarah Young  
Secretary  
Board of Directors

*The Panorama School District does not illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, and socio-economic status (for programs) in its educational programs and employment practices.*

## Panorama Community School District March Regular School Board Meeting

Date: 3/10/2014  
Time: 5:45 pm  
Location: Panorama District Board Room

### Work Session

The Panorama Community School District Board of Education met in a work session on March 10<sup>th</sup>, 2014 in the district board room located at the middle/high school. The work session was called to order by Bryce Wilke, President, at 5:45pm.

### Board Members Present:

Board Members Tom Arganbright, Jon Stetzel, Deb Douglass and Bryce Wilke were present. Greg Irving was absent.

### Administrators Present:

Kathryn Elliott (Superintendent) and Sarah Young (Business Manager/Board Secretary) were present.

During the work session, the board reviewed the proposed 2014-15 certified budget. No action was taken.

Work session adjourned at 6:30pm.

### Public Hearing for the 2014-15 School Calendar

The Panorama Community School District Board of Education held a public hearing for the 2014-15 school calendar on March 10<sup>th</sup>, 2014 in the district board room located at the middle/high school.

### Board Members Present:

Board Members Tom Arganbright, Jon Stetzel, Deb Douglass and Bryce Wilke were present. Greg Irving was absent.

### Administrators Present:

Kathryn Elliott (Superintendent), Mary Breyfogle (Elem Principal/School Improvement Coordinator), Mark Johnston (Secondary Principal) and Sarah Young (Business Manager/Board Secretary) were present.

### Others:

Gordon Castile, Brian Johnson, Karwyn Gibson

T. Arganbright motioned to open the public hearing for the 2014-15 school calendar at 6:30pm.

J. Stetzel seconded

### Roll Call Vote:

Jon Stetzel: Aye

Tom Arganbright: Aye

Deb Douglass: Aye

Bryce Wilke: Aye

Greg Irving: Absent

Motion carried unanimously.

### Written Objections/Comments:

The district did not receive any written objections or comments.

### Oral Objections/Comments:

**Karwyn Gibson:** Mrs. Gibson was present to voice her concern with starting school prior to August 18<sup>th</sup>. Mrs. Gibson asked the board to consider the negative impact to Lake Panorama and the community if the district selected an earlier start date. In addition, Mrs. Gibson stated an earlier start date would affect families planning vacations or those participating in the Iowa State Fair.



## Public Hearing for the 2014-15 School Calendar, continued

**Brian Johnson:** Mr. Johnson was also present to voice concern with an early start date. Mr. Johnson explained that he is a resident of Panora as well as a Lobbyist for the Iowa State Fair. He stated that Panora is a lake community and that Lake Panorama creates a lot of property tax dollars for the school. He also stated that there is no evidence that an early start date has any impact on education and student learning. He encouraged the board to select August 18<sup>th</sup> as the start date for the 2014-15 school year.

D. Douglass motioned to approve calendar option "C" with a start date of August 18<sup>th</sup>, 2014 for the 2014-15 school year.

J. Stetzel seconded

### Roll Call Vote:

Jon Stetzel: Aye

Tom Arganbright: Aye

Deb Douglass: Aye

Bryce Wilke: Aye

Greg Irving: Absent

J. Stetzel motioned to close the public hearing at 6:49 pm

T. Arganbright seconded.

Motion carried unanimously.

## Regular Meeting

The Panorama Community School District Board of Education met in a regular session on March 10<sup>th</sup>, 2014 in the district board room located at the middle/high school. The work session was called to order by Bryce Wilke, President, at 6:50pm.

### Board Members Present:

Board Members Tom Arganbright, Jon Stetzel, Deb Douglass and Bryce Wilke were present. Greg Irving was absent.

### Administrators Present:

Kathryn Elliott (Superintendent), Mary Breyfogle (Elem Principal/School Improvement Coordinator), Mark Johnston (Secondary Principal) and Sarah Young (Business Manager/Board Secretary) were present.

### Others:

Gordon Castile, Karwyn Gibson, Brian Johnson, Deb Smith

## Public Forum

### Speaker Name: Brian Johnson

Mr. Johnson thanked the board for their decision on the school calendar.

## Agenda

Changes to Agenda (if any):

Due to Administrator miscommunication, remove recommendation of Jill Parker as Volleyball Coach. Volleyball position will remain open at this time.

J. Stetzel motioned to approve the agenda as amended.

D. Douglass seconded.

Motion carried unanimously.

## Good News

The following "Good News" items were shared:

- Congratulations to Transportation Director Greg Randel and the bus drivers for the excellent results on the semi-annual bus inspection. All vehicles passed without any needed repairs, with the exception of one bus that had minor exterior damage that was already scheduled for repair. This is the best inspection the district has had in recent years.
- Congratulations to the Teacher Leadership and Compensation Planning Team for their success in submitting and being awarded the TLC grant for 2014-15. Of 146 districts submitting applications, Panorama was one of 39 districts to receive the grant. Planning team members include Brian Bahrenfuss, Deb Smith, Liz Labath, Amy Block, Michele Rogers, Tom Arganbright, Josh Arganbright, Mary Breyfogle, Mark Johnston and Kathy Elliott.
- Students Nick Labath, Rachel Randel, and Veda Sword have completed the requirements and are competing for All State Art honors.

## Good News, continued

- There will be two special education students competing at the state basketball skills event Saturday, March 15.
- The Middle School Student Council conducted *Change Wars* the last week of February and raised a total of \$143.48 for Mrs. Ambrose to purchase school supplies for the orphans in Haiti.
- Congratulations to TSA students Matthew Marwedel, TJ Gliem, Nic Nelson, Andrew Miller, James Stagg, Olivia Terrel, Kylie South and Collin Woodvine for placing in recent TSA competitions.
- Wrestling had three state qualifiers this season. Garrett Johnston, Marcus Boldy, and Wilson Solorzano. Johnston placed 7th overall in class 1A.
- Girls basketball finished 20-4 this season. Olivia Godfrey had first team all-conference honors, Karlee Johnk with second team. Coach Dan Druivenga was selected as All District Coach of the Year.
- Boys basketball finished 13-11 on the year. Luke Webner received first team all-conference honors, Kooper Duis & Aaron Klinge were named honorable mentions.
- Congratulations to Cailey Frantum and Kate Wingert for their honorable selection to be on the All Iowa Honor Drill Team and for their performance this weekend at Wells Fargo
- Allison Meinecke was selected as outstanding soloist at a recent jazz competition.
- Cheyenne Hester was the District FFA winner of the Ag Sales competition and will compete at the State competition in April.
- Individual Speech participants did outstanding in the district contest with 24 out of 28 entries advancing to the state competition.

## Consent Items

D. Douglass motioned to approve the consent items.

J. Stetzel seconded.

Motion carried unanimously.

Consent items included minutes of the January 13<sup>th</sup> regular meeting, January 24<sup>th</sup> Special Meeting and February 10<sup>th</sup> Regular Meeting, 1 open enrollment "in" application for the 2014-15 school year and 1 open enrollment "out" application for the 2014-15 school year and the bills/VISA and financial report as presented. The board also accepted the resignation of Tony Cosentino as JH Cross Country Coach. The board approved the following contracts:

- Michael Geneser, HS Spanish Teacher
- Brad Mallett, Elementary Art Teacher
- Ginger Lindstrom, Internal Transfer to MS/HS Art Teacher

## Reports

### Deb Smith

Deb Smith, 6<sup>th</sup> grade teacher, has been attending professional development sessions with other teachers across the state to use AIW techniques to improve existing classroom units. The group recently scored one of Mr. Smith's units to make the lesson more meaningful and authentic to students. The group made significant changes to the unit based on AIW concepts which Mrs. Smith is currently implementing in her classroom.

### Mary Breyfogle, Elementary Principal

Mrs. Breyfogle reported on the following items:

- Preschool applications have been received from 29 four-year olds, 14 three-year olds and 3 five-year olds. With the current applications, the preschool will need a total of 59 slots which will fill the classrooms for both of the current full-time preschool teachers. The district will need to re-assess preschool staffing needs in the future as additional applications are anticipated.
- The district currently has 52 students eligible to start Kindergarten this fall. The Kindergarten clinic is scheduled for March 20-21.
- The 5<sup>th</sup> grade "Night at the Wax Museum" was a great success and received very positive feedback from families, students and staff.
- Test results were received on the Iowa Assessments which were recently completed by students. In order to meet the safe harbor requirements set by the Department of Education, Panorama was required to reduce the number of non-proficient students in reading and math by 10%. Preliminary calculations indicate that the number of non-proficient students was reduced by 20% in both areas; which is much greater than the 10% requirement.



## **Reports, continued**

### **Mark Johnston, Secondary Principal**

Mr. Johnston reported on the following items:

- The 1 to 1 research team will be visiting schools in Albia, Eldon and Carroll within the next month to gather information on 1 to 1 devices available and how to best coordinate the roll out of a 1 to 1 initiative.
- Guidance Counselor Chris Webner has been working on a pilot program with students to better prepare them for the ACT assessments. Once the pilot is complete, feedback will be gathered and a decision will be made about how these activities can be incorporated into the schedule next year.

### **Technology Director Report**

Ryan Lehms, Technology Director, was present to discuss future technology requirements in order to roll out the 1 to 1 initiative. The district needs to upgrade the network infrastructure, install a stable internet connection and add additional access points for wireless connection. Mr. Lehms provided several different purchasing options for the board to consider. Mr. Lehms recommended the district include wiring for security cameras when the access points are wired to avoid additional costs in the future. In addition, he recommended purchasing a 5-year license for the firewall program which also would be more cost efficient for the district.

### **Technology Purchase Action Item**

D. Douglass motioned to approve Option B3 as presented by Ryan Lehms which included infrastructure costs, upgraded wiring for additional access points and security cameras, and a 5-year license agreement for firewall protection for a total cost of \$127,976.12.

T. Arganbright seconded.

Motion carried unanimously.

### **Kathy Elliott, Superintendent**

Ms. Elliott reported on the following items:

- The FFA department built an 18-ft car trailer using FFA funds that will be up for sale.
- The district has decided to migrate to a new website hosting provider due to recent issues with current provider "Websites to Impress". This new provider will have additional costs, but the costs can be paid for using PPEL funds instead of general funds.
- The district will begin holding focus meetings in April to discuss the mission and vision of the school district. Ms. Elliott will provide additional information at next month's regular board meeting.

## **Discussion/Information Topics**

### **Teacher Leadership & Compensation Plan Implementation**

The district will start the selection process for the Teacher Leader positions as part of the TLC plan that was recently approved by the Department of Education. Ms. Elliott shared the timeline for the selection process and will bring recommendations to the board at the April 14<sup>th</sup> regular meeting.

### **2014-15 Calendar – Hours vs Days**

Ms. Elliott provided the board with the updated legislation recently passed on the use of hours versus days when developing the school calendar. The district needs to make a decision on using days or hours by June 15<sup>th</sup>. Further discussion on this issue will take place in the next two regular board meetings.

### **Upcoming Dates**

- 1:00 p.m. Early Out: End of 3<sup>rd</sup> quarter – March 14
- Special Board Meeting to appoint Teacher Leader Selection Committees – March 20<sup>th</sup>, 2014 @ 5:30pm
- Certified Budget Public Hearing & FY13 Audit Work Session – April 7<sup>th</sup>, 2014 @ 6:00pm
- Regular Board Meeting – April 14<sup>th</sup>, 2014 @ 6:30pm

### **Schedule Work Session on Athletic Complex**

Board members agreed to meet prior to the April 14<sup>th</sup> regular meeting at 5:30 to hold a work session on the athletic complex.

### **Schedule Work Session on PPEL/SAVE**

Board members agreed to meet prior to the May 12<sup>th</sup> regular meeting at 5:30 to hold a work session on future PPEL & SAVE expenditures.

**Action Items**

**Staff Recommendation for 2014-15**

T. Arganbright motioned to hire an additional Kindergarten teacher for the 2014-15 school year in order to have three sections due to the anticipated increase in enrollment.

J. Stetzel seconded.

Motion carried unanimously.

**Overnight Request**

J. Stetzel motioned to approve the TSA overnight trip scheduled for April 7<sup>th</sup> and 8<sup>th</sup> to Adventure Land Inn.

D. Douglass seconded.

Motion carried unanimously.

**Approve Auditor**

J. Stetzel motioned to approve the contract with auditing firm Nolte, Cornman and Johnson for the next two fiscal years at a maximum cost of \$7,350 for 2014 and \$7,750 for 2014.

T. Arganbright seconded.

Motion carried unanimously.

**Set Public Hearing for FY14 Amended Budget**

D Douglass motioned to set the public hearing for the FY14 Amended Budget on April 7<sup>th</sup> at 6:00pm.

J. Stetzel seconded.

Motion carried unanimously.

**Set Public Hearing for FY15 Certified Budget**

T. Arganbright motioned to set the public hearing for the FY15 Certified Budget on April 7<sup>th</sup> at 6:15pm.

J. Stetzel seconded.

Motion carried unanimously.

**Adjournment**

Meeting adjourned at 8:15pm. The next regular board meeting is set for April 14<sup>th</sup>, 2014 at 6:30pm (work session will be held prior to the regular meeting at 5:30pm).

Immediately following the adjournment of the regular meeting, the board went into exempt session to discuss 2014-15 union negotiations.

Sarah Young,  
Board Secretary

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



**Panorama Community School District  
2014-15 Certified Budget Hearing & Work Session**

**Date:** 4/7/2014  
**Time:** 6:00pm  
**Location:** Panorama School District Board Room

**Attendees**

**Board Members Present:**

Board Members Jon Stetzel, Tom Arganbright, Deb Douglass, Bryce Wilke and Greg Irving were present.

**Administrators Present:**

Kathryn Elliott (Superintendent) and Sarah Young (Business Manager/Board Secretary) were present

**Others:**

**Certified Budget Hearing**

T. Arganbright motioned to open the public hearing for the 2014-15 certified budget proposal at 6:00pm.

J. Stetzel seconded.

**Roll Call Vote:**

Jon Stetzel: Aye

Tom Arganbright: Aye

Deb Douglass: Aye

Bryce Wilke: Aye

Greg Irving: Aye

Motion carried unanimously.

*Written Objections:* Bryce Wilke, President asked for any written objections that have been filed. There were no written objections.

*Oral Objections:* Mr. Wilke asked for any oral objections. There were no oral objections.

J. Stetzel motioned to approve, adopt and certify the budget to the County Auditor.

D. Douglass seconded.

**Roll Call Vote:**

Jon Stetzel: Aye

Tom Arganbright: Aye

Deb Douglass: Aye

Bryce Wilke: Aye

Greg Irving: Aye

Motion carried unanimously.

D. Douglass motioned to close the public hearing at 6:02pm.

G. Irving seconded.

Motion carried unanimously.

**Work Session**

Nancy Janssen from Nolte, Cornman & Johnson was present to review the fiscal year 2014 audit report with the board. Work session adjourned at 7:00pm.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



### Expenditures/Expenses to Certified Budget Comparison Through March 2014

Instruction	General	Management	PPEL	Capital Projects
<b>Regular Program Instruction (1100)</b>				
Expenditures to Date	\$2,064,403.59	\$121,361.94	\$7,768.64	\$2,811.03
Budgeted Amount (Line Item)	\$3,431,785.00	\$139,000.00	\$80,000.00	\$0.00
Amount Remaining	\$1,367,381.41	\$17,638.06	\$72,231.36	(\$2,811.03)
Percentage of Budget Spent	60.16%	87.31%	9.71%	
<b>Special Program Instruction (1200)</b>				
Expenditures to Date	\$544,762.23			
Budgeted Amount (Line Item)	\$918,007.00			
Amount Remaining	\$373,244.77			
Percentage of Budget Spent	59.34%			
<b>Vocational Program Instruction (1300)</b>				
Expenditures to Date	\$131,139.78			
Budgeted Amount (Line Item)	\$210,574.00			\$0.00
Amount Remaining	\$79,434.22			\$0.00
Percentage of Budget Spent	62.28%			0.00%
<b>Co-Curricular Program Instruction (1400)</b>				
Expenditures to Date	\$114,146.66			
Budgeted Amount (Line Item)	\$183,475.00			
Amount Remaining	\$69,328.34			
Percentage of Budget Spent	62.21%			

#### TOTAL INSTRUCTION

Expenditures to Date	\$2,854,452.26	\$121,361.94	\$7,768.64	\$2,811.03
Budgeted Amount (Line Item)	\$4,743,841.00	\$139,000.00	\$80,000.00	\$0.00
Amount Remaining	\$1,889,388.74	\$17,638.06	\$72,231.36	(\$2,811.03)
Percentage of Budget Spent	60.17%	87.31%	9.71%	

#### TOTAL INSTRUCTION (ALL FUNDS COMBINED)

		FY13 to date	FY12 to date	FY11 to date
Expenditures to Date	\$2,986,393.87	\$2,879,832.44	\$3,005,924.27	\$2,777,001.61
Budgeted Amount (Line Item)	\$4,962,841.00	\$4,998,612.00	\$4,740,912.00	\$4,774,616.00
Amount Remaining	\$1,976,447.13	\$2,118,779.56	\$1,734,987.73	\$1,997,614.39
Percentage of Budget Spent	60.18%	57.61%	63.40%	58.16%

#### CERTIFIED BUDGET (INSTRUCTION)

Expenditures to Date	\$2,986,393.87
Budgeted Amount	\$5,711,094.00
Amount Remaining	\$2,724,700.13
Percentage of Budget Spent	52.29%



**Support Services**

General                      Management                      PPEL                      Capital Projects

**Guidance/Nurse (21XX)**

Expenditures to Date	\$118,862.44			
Budgeted Amount (Line Item)	\$186,378.00			
Amount Remaining	\$67,515.56			
Percentage of Budget Spent	63.77%			

**Curriculum Director/Library/Technology (22XX)**

Expenditures to Date	\$199,925.96		\$200,898.31	\$3,140.00
Budgeted Amount (Line Item)	\$266,080.00		\$190,000.00	\$0.00
Amount Remaining	\$66,154.04		(\$10,898.31)	(\$3,140.00)
Percentage of Budget Spent	75.14%		105.74%	0.00%

**Administration/Fiscal Services (23XX-25XX)**

Expenditures to Date	\$538,578.62		\$1,920.74	
Budgeted Amount (Line Item)	\$731,217.00		\$6,000.00	
Amount Remaining	\$192,638.38		\$4,079.26	
Percentage of Budget Spent	73.66%		32.01%	

**Plant Operation & Maintenance (26XX)**

Expenditures to Date	\$420,095.02	\$93,007.00	\$9,205.00	\$1,919.12
Budgeted Amount (Line Item)	\$537,235.00	\$124,000.00	\$9,000.00	\$0.00
Amount Remaining	\$117,139.98	\$30,993.00	(\$205.00)	(\$1,919.12)
Percentage of Budget Spent	78.20%	75.01%	102.28%	0.00%

**Transportation (27XX)**

Expenditures to Date	\$281,802.90	\$13,963.00	\$67,328.64	\$2,985.49
Budgeted Amount (Line Item)	\$503,322.00	\$17,000.00	\$60,000.00	\$0.00
Amount Remaining	\$221,519.10	\$3,037.00	(\$7,328.64)	(\$2,985.49)
Percentage of Budget Spent	55.99%	82.14%	112.21%	0.00%

**TOTAL SUPPORT SERVICES**

Expenditures to Date	\$1,559,264.94	\$106,970.00	\$279,352.69	\$8,044.61
Budgeted Amount (Line Item)	\$2,224,232.00	\$141,000.00	\$265,000.00	\$0.00
Amount Remaining	\$664,967.06	\$34,030.00	(\$14,352.69)	(\$8,044.61)
Percentage of Budget Spent	70.10%	75.87%	105.42%	0.00%

**TOTAL SUPPORT (ALL FUNDS COMBINED)**

		FY13 to date	FY12 to date	FY11 to date
Expenditures to Date	\$1,945,587.63	\$1,843,604.83	\$1,784,976.84	\$1,752,744.81
Budgeted Amount (Line Item)	\$2,630,232.00	\$2,647,455.00	\$2,631,585.00	\$2,371,615.00
Amount Remaining	\$676,599.76	\$803,850.17	\$846,608.16	\$618,870.19
Percentage of Budget Spent	73.97%	69.64%	67.83%	73.91%

**CERTIFIED BUDGET (SUPPORT SERVICES)**

Expenditures to Date	\$1,945,587.63
Budgeted Amount	\$2,794,998.00
Amount Remaining	\$849,410.37
Percentage of Budget Spent	69.61%



**Non-Instruction**

**Nutrition Fund**

**Nutrition (3XXX)**

Expenditures to Date	\$250,486.70
Budgeted Amount (Line Item)	\$411,810.00
Amount Remaining	\$161,323.30
Percentage of Budget Spent	60.83%

<b>TOTAL NON-INSTRUCTION</b>		<b>FY13 to date</b>	<b>FY12 to date</b>	<b>FY11 to date</b>
Expenditures to Date	\$250,486.70	\$256,271.87	\$248,530.04	\$228,068.61
Budgeted Amount (Line Item)	\$411,810.00	\$445,000.00	\$424,950.00	\$403,602.00
Amount Remaining	\$161,323.30	\$188,728.13	\$176,419.96	\$175,533.39
Percentage of Budget Spent	<b>60.83%</b>	<b>57.59%</b>	<b>58.48%</b>	<b>56.51%</b>

**CERTIFIED BUDGET (NON-INSTRUCTION)**

Expenditures to Date	\$250,486.70
Budgeted Amount (Certified)	\$475,000.00
Amount Remaining	\$224,513.30
Percentage of Budget Spent	<b>52.73%</b>

**Other**

General

Debt Service

PPEL

Capital Projects

**AEA Flowthrough (6100)**

Expenditures to Date	\$213,248.97			
Budgeted Amount (Line Item)	\$284,332.00			
Amount Remaining	\$71,083.03			
Percentage of Budget Spent	75.00%			

**Debt Service (5100)**

Expenditures to Date		\$226,183.00		
Budgeted Amount (Line Item)		\$988,500.00		
Amount Remaining		\$762,317.00		
Percentage of Budget Spent		22.88%		

**Facilities Acquisition & Construction (4XXX)**

Expenditures to Date			\$189,045.21	\$20,184.53
Budgeted Amount (Line Item)			\$196,000.00	\$250,000.00
Amount Remaining			\$6,954.79	\$229,815.47
Percentage of Budget Spent			96.45%	8.07%

**TOTAL OTHER**

Expenditures to Date	\$213,248.97	\$226,183.00	\$189,045.21	\$20,184.53
Budgeted Amount (Line Item)	\$284,332.00	\$988,500.00	\$196,000.00	\$250,000.00
Amount Remaining	\$71,083.03	\$762,317.00	\$6,954.79	\$229,815.47
Percentage of Budget Spent	<b>75.00%</b>	<b>22.88%</b>	<b>96.45%</b>	<b>8.07%</b>

**CERTIFIED BUDGET (OTHER)**

Expenditures to Date	\$648,661.71
Budgeted Amount (Certified)	\$1,595,534.00
Amount Remaining	\$946,872.29
Percentage of Budget Spent	<b>40.65%</b>



# March 2014 Bank Reconciliation

## Farmer's State Bank

### Capital Projects

#### Bank Balance

Statement Balance 3/26/2014	\$1,448,260.53
<i>Outstanding Checks</i>	\$0.00

**Total Bank Balance** **\$1,448,260.53**

#### School Books

Debt Service Balance	\$484,834.26
PPEL Balance	\$17,798.49
SAVE Balance	\$945,627.78

**Total Balance on School Books** **\$1,448,260.53**

## Panora State Bank

### General/Management

#### Bank Balance

Statement Balance 3/31/2014	\$1,994,607.82
<i>Outstanding Checks</i>	\$2,073.37
<i>Deposit in Transit</i>	\$0.00

**Total Bank Balance** **\$1,992,534.45**

#### School Books

General Balance	\$1,883,954.09
Management	\$108,580.36

**Total Balance on School Books** **\$1,992,534.45**

### Activity

#### Bank Balance

Statement Balance 3/31/2014	\$80,026.53
<i>Deposit in Transit</i>	\$0.00
<i>Outstanding Checks</i>	\$383.00

**Total Bank Balance** **\$79,643.53**

#### School Books

Activity Balance	\$79,643.53
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**Total Balance on School Books** **\$79,643.53**

## Guthrie County State Bank

### Nutrition

#### Bank Balance

Statement Balance 3/31/2014	\$93,309.86
<i>Deposit in Transit</i>	\$0.00
<i>Outstanding Checks</i>	\$1,740.00

**Total Bank Balance** **\$91,569.86**

#### School Books

Nutrition Balance	\$91,569.86
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**Total Balance on School Books** **\$91,569.86**

<u>Vendor Name</u>	<u>PO Number</u>	<u>Invoice</u>	<u>Invoice Date</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>	
<b>Checking</b>	<b>4</b>	<b>Fund: 40 DEBT SERVICE FUND</b>		
BANKERS TRUST COMPANY		12916	03/12/2014	214,231.25
40 0000 5100 100 0000 832	SERIES 2008 GO BOND		213,981.25	
40 0000 2510 000 0000 349	SERIES 2008 GO BOND FEES		250.00	
BANKERS TRUST COMPANY		12917	03/12/2014	90,316.25
40 0000 5100 100 0000 832	SERIES 2007 GO BOND		5,066.25	
40 0000 5100 100 0000 831	SERIES 2007 GO BOND		85,000.00	
40 0000 2510 000 0000 349	SERIES 2007 GO BOND FEES		250.00	
BANKERS TRUST COMPANY		12918	03/12/2014	456,635.50
40 0000 5100 100 0000 832	SERIES 2012 GO BOND		6,385.50	
40 0000 5100 100 0000 831	SERIES 2012 GO BOND		450,000.00	
40 0000 2510 000 0000 349	SERIES 2012 GO BOND FEES		250.00	
			<b>Vendor Total:</b>	<b>761,183.00</b>
			<b>Fund Total:</b>	<b>761,183.00</b>
			<b>Checking Account Total:</b>	<b>761,183.00</b>



**PANORAMA COMMUNITY SCHOOL  
LUNCH REPORT  
2013-2014**

TOTAL LUNCHES SERVED MARCH 2013-2014: 11,870

"A" Lunches Served	6,771
Adult Lunches – Total	915
Reduced Student	788
Free Student	4,311
Free Adult	296

TOTAL BREAKFASTS SERVED MARCH 2013- 2014: 4,123

"A" Breakfasts	1,389
Adult Breakfasts	173
Reduced Student	344
Free Student	2,380
Free Adult	0

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	2	Fund: 61 NUTRITION FUND		
	20140409	MEMBERSHIP FEE	35.25	
		<b>Vendor Total:</b>		<b>35.25</b>
ANDERSON ERICKSON DAIR CO	20140409	MILK/OJ	5,130.47	
		<b>Vendor Total:</b>		<b>5,130.47</b>
HOMETOWN FOODS	20140410-0002	GROCERIES	25.57	
		<b>Vendor Total:</b>		<b>25.57</b>
INLAND LEASING	58798834	LEASE	276.48	
		<b>Vendor Total:</b>		<b>276.48</b>
KECK INC	20140409	COMMODITIES	1,316.59	
		<b>Vendor Total:</b>		<b>1,316.59</b>
KOCH, JIM	20140409	REIMBURSEMENT	57.00	
		<b>Vendor Total:</b>		<b>57.00</b>
MARTIN BROTHERS DISTRIBUTING COMPANY	20140409	VENDING	1,188.65	
		<b>Vendor Total:</b>		<b>1,188.65</b>
MARTIN, BRITILEIGH	20140409	FOOD/SUPPLIES	17,008.94	
MARTIN, BRITILEIGH	V*20140409	FOOD/SUPPLIES	(17,008.94)	
		<b>Vendor Total:</b>		<b>0.00</b>
PANORAMA COMMUNITY SCHOOL-GEN FUND	20140409	COPIES	3.75	
PANORAMA COMMUNITY SCHOOL-GEN FUND	20140409-0001	BADGES	12.96	
PANORAMA COMMUNITY SCHOOL-GEN FUND	20140409-0002	MARCH SALARIES/BNFTS	12,608.65	
		<b>Vendor Total:</b>		<b>12,625.36</b>
SARA LEE BAKERY GROUP/EARTHGRAINS	52173000109	BREAD/BUNS	67.75	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173000147	BREAD/BUNS	79.50	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173000204	BREAD/BUNS	154.75	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173000303	BREAD/BUNS	276.65	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173000398	BUNS/BREAD	148.50	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173000445	BUNS/BREAD	14.85	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173000486	BUNS/BREAD	128.05	
		<b>Vendor Total:</b>		<b>870.05</b>
		<b>Fund Total:</b>		<b>21,525.42</b>
		<b>Checking Account Total:</b>		<b>21,525.42</b>



Board Report - For Board

Unposted; Batch Description APRIL 2014 NUTRITION-0011

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
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Checking	2	Fund: 61 NUTRITION FUND	
MARTIN BROTHERS DISTRIBUTING COMPANY	20140410	GROCERIES/SUPPLIES	17,008.94

Vendor Total:	17,008.94
Fund Total:	17,008.94
Checking Account Total:	17,008.94

Activity Fund Balance Report - Summary - Exclude Encumbrances  
03/2014 - 03/2014  
Excluding Zeros; Beginning Month 04/2014; Processing Month 04/2014

Panorama CSD  
04/02/2014 8:30 AM

Fund: 21 ACTIVITY FUND

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
21 729 000 1923 000	DARE	217.08	0.00	0.00	0.00	217.08
21 729 000 6110 910	DRAMA	3,178.45	0.00	0.00	0.00	3,178.45
21 729 000 6120 910	SPEECH	895.26	728.03	0.00	0.00	167.23
21 729 000 6615 920	VOLLEYBALL	22.72	719.00	0.00	750.00	53.72
21 729 000 6640 920	TRACK	15.46	1,644.75	6,639.00	0.00	5,009.71
21 729 000 6645 920	CROSS COUNTRY	49.43	35.00	0.00	0.00	14.43
21 729 000 6660 920	GOLF	996.94	1,325.00	0.00	350.00	21.94
21 729 000 6710 920	GIRLS BASKETBALL	101.58	0.00	0.00	0.00	101.58
21 729 000 6715 920	BOYS BASKETBALL	3,846.57	2,375.80	0.00	0.00	1,470.77
21 729 000 6720 920	FOOTBALL	2,582.55	0.00	0.00	0.00	2,582.55
21 729 000 6731 920	BASEBALL	481.62	1,818.09	1,080.00	260.00	3.53
21 729 000 6732 920	SOFTBALL	555.25	1,680.09	0.00	1,200.00	75.16
21 729 000 6790 920	WRESTLING	2,914.45	3,641.31	44.00	700.00	17.14
21 729 000 6792 920	MISC ATHLETICS	493.80	1,086.29	514.50	500.00	422.01
21 729 000 6900 920	OFFICIALS	1,034.58	915.00	0.00	0.00	119.58
21 729 000 7010 950	TAG	700.00	6.99	0.00	0.00	693.01
21 729 000 7015 950	STUDENT COUNCIL	2,284.73	0.00	1.00	0.00	2,285.73
21 729 000 7016 950	MS STUDENT COUNCIL	3,341.92	0.00	0.00	0.00	3,341.92
21 729 000 7017 950	NATIONAL HONOR SOCIETY	45.74	0.00	0.00	0.00	45.74
21 729 000 7020 950	FCCLA	603.89	131.25	0.00	0.00	472.64
21 729 000 7021 950	O-M	59.54	0.00	0.00	0.00	59.54
21 729 000 7025 950	FFA	3,016.40	493.00	164.00	0.00	2,687.40
21 729 000 7030 950	PANTHER GREENHOUSE	614.90	0.00	0.00	0.00	614.90
21 729 000 7032 950	PANTHER PRODUCTIONS	122.88	0.00	0.00	0.00	122.88
21 729 000 7039 950	SCIENCE ACTIVITY	3,081.20	0.00	0.00	0.00	3,081.20
21 729 000 7042 950	ART CLUB	920.45	90.00	0.00	0.00	830.45
21 729 000 7043 950	MUSIC CLUB	29,741.49	4,692.50	1,118.00	0.00	25,166.99
21 729 000 7044 950	ROBOTICS CLUB	107.00	0.00	0.00	0.00	107.00
21 729 000 7045 950	YEARBOOK	2,053.17	531.94	460.00	0.00	1,981.23
21 729 000 7050 950	DRILL TEAM	1,759.98	523.20	905.00	0.00	2,141.78
21 729 000 7055 950	CHEERLEADERS	1,603.13	0.00	0.00	0.00	1,603.13
21 729 000 7065 950	TECHNOLOGY	1,346.76	185.06	330.00	0.00	1,491.70
21 729 000 7070 950	PANTHERS FOR PREVENTION	694.79	0.00	0.00	0.00	694.79
21 729 000 7083 950	CLASS OF 2013	0.00	0.00	0.00	0.00	0.00
21 729 000 7084 950	CLASS OF 2014	4,082.94	380.00	433.00	0.00	4,135.94
21 729 000 7085 950	GENERAL	27,372.63	1,531.00	0.00	(3,760.00)	22,081.63
21 729 000 7086 950	CLASS OF 2015	2,173.02	692.23	0.00	0.00	1,480.79



Activity Fund Balance Report - Summary - Exclude Encumbrances

03/2014 - 03/2014

Excluding Zeros; Beginning Month 04/2014; Processing Month 04/2014

Panorama CSD  
04/02/2014 8:30 AM

Fund: 21 ACTIVITY FUND

Chart of Account Number Chart of Account Description  
21 729 000 7087 950 CLASS OF 2016  
21 729 000 7089 950 APPRENTICE WEEK

	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
	58.55	0.00	0.00	0.00	58.55
	0.00	0.00	0.00	0.00	0.00
Fund Total: 21	<u>103,170.85</u>	<u>25,225.53</u>	<u>11,688.50</u>	<u>0.00</u>	<u>89,633.82</u>

Board Report - For Board

Unposted; Batch Description APRIL 2014-ACTIVITY-0002

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<b>Checking</b>	<b>3</b>	<b>Fund: 21 ACTIVITY FUND</b>		
A-H-S-T, AVOCA	20140410	V-TRACK ENTRY	160.00	
		<b>Vendor Total:</b>		<b>160.00</b>
AMAZON	20140325	SHOTPUT/DISCUS	364.79	
		<b>Vendor Total:</b>		<b>364.79</b>
AUDUBON COMMUNITY SCHOOLS	20140409	FLOWERS-GREENHOUSE	401.23	
		<b>Vendor Total:</b>		<b>401.23</b>
BAGLEY LOCKER	20140409	CONCESSIONS	288.00	
		<b>Vendor Total:</b>		<b>288.00</b>
BEN FRANKLIN	0001160	SNOWCOMING	29.30	
BEN FRANKLIN	0001165	SHOW OF SHOWS	27.00	
		<b>Vendor Total:</b>		<b>56.30</b>
CEDAR VALLEY FUNDRAISING	114025821	BUTTERBRAIDS	7,566.00	
		<b>Vendor Total:</b>		<b>7,566.00</b>
CLIMATE SOLUTIONS, INC	9216	WHIRLPOOL REPAIR	571.97	
		<b>Vendor Total:</b>		<b>571.97</b>
COMPLETE MUSIC	20140401	DJ-PROM	415.00	
		<b>Vendor Total:</b>		<b>415.00</b>
DECKER SPORTING GOODS	AAD070227-AJ02	TRACK APPAREL	1,488.00	
DECKER SPORTING GOODS	AAM014515-AJ01	BASEBALL PANTS	1,936.00	
DECKER SPORTING GOODS	AAM014733-AJ01	BASEBALL-HATS	451.00	
		<b>Vendor Total:</b>		<b>3,875.00</b>
DES MOINES PERFORMING ARTS	2079541	PHANTOM OF THE OPERA-DEPOSIT	409.50	
		<b>Vendor Total:</b>		<b>409.50</b>
EARLHAM COMM SCHOOL DIST	20140325	TRACK-ENTRY-3/31/14	160.00	
		<b>Vendor Total:</b>		<b>160.00</b>
FCCLA	155460	STATE/NAT'L DUES	153.00	
		<b>Vendor Total:</b>		<b>153.00</b>
GOLF WAREHOUSE, INC, THE	P070495101021	HELMETS/SOFTBALLS	376.63	
GOLF WAREHOUSE, INC, THE	P070895401013	SOFTBALL-BASES	143.02	
		<b>Vendor Total:</b>		<b>519.65</b>
GRACELAND UNIVERSITY	20140409	FOOTBALL-7 ON 7	60.00	
		<b>Vendor Total:</b>		<b>60.00</b>
GRAPHIC EDGE, THE	753667	TRACK APPAREL-RESALE	1,948.62	
GRAPHIC EDGE, THE	753670	TRACK APPAREL	811.11	
		<b>Vendor Total:</b>		<b>2,759.73</b>
GUTHRIE CENTER TIMES	34737	SHOW OF SHOWS	31.50	
		<b>Vendor Total:</b>		<b>31.50</b>
HOMETOWN FOODS	002033011559	WRESTLING BANQUET	20.70	
HOMETOWN FOODS	20140325	SNOWCOMING	29.35	
		<b>Vendor Total:</b>		<b>50.05</b>
IOWA JUNIOR HIGH SCHOOL STUDENT COUNCIL	20140325	SPRING CONFERENCE	110.00	
		<b>Vendor Total:</b>		<b>110.00</b>
IOWA TSA	20140401	MS/HS STATE REGISTRATION	450.00	
		<b>Vendor Total:</b>		<b>450.00</b>
J. W. PEPPER & SON, INC.	11959970	MUSIC	158.95	
		<b>Vendor Total:</b>		<b>158.95</b>
KETELSEN PHOTOGRAPHY	20140325	ALL-STATE PHOTOS	340.00	
		<b>Vendor Total:</b>		<b>340.00</b>



**Board Report - For Board**

Unposted; Batch Description APRIL 2014-ACTIVITY-0002

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
LAKE LUMBER	841156	PLYWOOD-SOFTBALL	34.26	
		<b>Vendor Total:</b>		<b>34.26</b>
LIDS TEAM SPORTS	440186	SOFTBALL-PANTS	40.02	
LIDS TEAM SPORTS	444785	HELMET-BAG	32.00	
LIDS TEAM SPORTS	447027	SOFTBALL JERSEYS	1,963.12	
		<b>Vendor Total:</b>		<b>2,035.14</b>
MAKE MUSIC, INC	1820557	CHOIR-SMARTMUSIC SUBSCRIPTION	140.00	
MAKE MUSIC, INC	1820593	BAND-EDUCATOR SUBSCRIPTION	140.00	
		<b>Vendor Total:</b>		<b>280.00</b>
PANORAMA CATERING	4314	WCAC-BAND	440.00	
		<b>Vendor Total:</b>		<b>440.00</b>
PANORAMA FFA BOOSTER CLUB	20140325	BANQUET	300.00	
		<b>Vendor Total:</b>		<b>300.00</b>
PANORAMA GARDENS	62873/1	SHOW OF SHOWS	45.00	
		<b>Vendor Total:</b>		<b>45.00</b>
PANORAMA NUTITION FUND, PANORAMA CATERING	20140325	POSTAGE-SHRINE BOWL	44.16	
		<b>Vendor Total:</b>		<b>44.16</b>
PANORAMA VENDING	20140409	CONCESSIONS	287.64	
		<b>Vendor Total:</b>		<b>287.64</b>
PEPSI COLA	33526254	CONCESSIONS	525.14	
		<b>Vendor Total:</b>		<b>525.14</b>
PIONEER MANUFACTURING COMPANY	INV510311	PAINT FOR TRACK	718.00	
		<b>Vendor Total:</b>		<b>718.00</b>
PITSCO EDUCATION	560401-1	ROBOTICS-AXLES	18.50	
PITSCO EDUCATION	560971-1	ROBOTICS-AXLES	23.95	
		<b>Vendor Total:</b>		<b>42.45</b>
THOMPSON, GREG	20140325	GATORADE	27.52	
		<b>Vendor Total:</b>		<b>27.52</b>
TROPHIES PLUS	342243	GOLF/TRACK AWARDS	1,145.80	
		<b>Vendor Total:</b>		<b>1,145.80</b>
UPTOWN SPORTING GOODS	374894	BASEBALL	594.00	
		<b>Vendor Total:</b>		<b>594.00</b>
VANCE, KRISTI	20140404	SHOW OF SHOWS	150.96	
VANCE, KRISTI	20140409	DRILL TEAM CLINIC	458.91	
		<b>Vendor Total:</b>		<b>609.87</b>
VEDETTE, THE	20140409	DRILLTEAM-AD	27.00	
		<b>Vendor Total:</b>		<b>27.00</b>
VISA	20140409	RESALE-TICKET	426.00	
VISA	20140409- 0001	ART-ALLSTATE	75.00	
VISA	20140409- 0002	MUSIC EQUIPMENT	1,023.87	
VISA	20140409- 0003	FFA-BANQUET	382.91	
		<b>Vendor Total:</b>		<b>1,907.78</b>
		<b>Fund Total:</b>		<b>27,964.43</b>
		<b>Checking Account Total:</b>		<b>27,964.43</b>

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<b>Checking</b>	<b>1</b>	<b>Fund: 10 GENERAL FUND</b>		
ACCESS SYSTEMS LEASING	15116237	COPIER LEASING	181.91	
			<b>Vendor Total:</b>	<b>181.91</b>
ADEL-DESOTO-MINBURN COMM SCH	ADEL 3RD/2013	OPEN ENROLLMENT	1,500.25	
			<b>Vendor Total:</b>	<b>1,500.25</b>
AMAZON	124991378511	INSTRUCTIONAL SUPPLIES	68.44	
AMAZON	125322783494 2	LIT BLOCK BOOKS	135.96	
AMAZON	132812991590	INSTRUCTIONAL SUPPLIES	37.39	
AMAZON	277678163118	ART SUPPLIES	25.98	
AMAZON	281238200376	VOC AG INSTRUCTIONAL SUPPLIES	85.69	
			<b>Vendor Total:</b>	<b>353.46</b>
APPLE COMPUTER INC	4278016657	COMPUTERS	136.00	
APPLE COMPUTER INC	4278333602	COMPUTERS SUPPLIES	98.00	
			<b>Vendor Total:</b>	<b>234.00</b>
ARAMARK UNIFORM SERVICES	637-8269229	CUSTODIAL SUPPLIES	274.60	
ARAMARK UNIFORM SERVICES	637-8269230	CUSTODIAL SUPPLIES	72.81	
ARAMARK UNIFORM SERVICES	637-8285156	CUSTODIAL SUPPLIES	274.60	
ARAMARK UNIFORM SERVICES	637-8285157	CUSTODIAL SUPPLIES	72.81	
			<b>Vendor Total:</b>	<b>694.82</b>
ARGANBRIGHT, DEB	20140407	T/G TRAVEL MEAL REIMBURSEMENT - NASA	43.08	
			<b>Vendor Total:</b>	<b>43.08</b>
BEN FRANKLIN	1172	MISC SUPPLIES	60.12	
			<b>Vendor Total:</b>	<b>60.12</b>
BLOCK, AMY	20140318	SUPPLY REIMBURSMENT	38.04	
			<b>Vendor Total:</b>	<b>38.04</b>
CAM COMMUNITY SCHOOL DISTRICT	CAM 3RD/2013	OPEN ENROLLMENT	1,500.25	
			<b>Vendor Total:</b>	<b>1,500.25</b>
CENTRAL IOWA PUBLISHING, INC	20140408	ADS & PUBLICATIONS	498.27	
			<b>Vendor Total:</b>	<b>498.27</b>
CHRIS J RIPPERGER	272291	TRANSPORTATION SUPPLIES	35.26	
			<b>Vendor Total:</b>	<b>35.26</b>
CITY OF PANORA	03/28/14 MSHS	ELECTRIC/WATER/SEWER - MSHS	10,761.62	
CITY OF PANORA	03/28/2014 BALL	ELECTRIC/WATER/SEWER BALLFIELD	81.39	
CITY OF PANORA	03/28/2014 BUS	ELECTRIC/WATER/SEWER BUS BARN	391.33	
CITY OF PANORA	03/28/2014 ELEM	ELECTRIC/WATER/SEWER - ELEM	7,736.51	
			<b>Vendor Total:</b>	<b>18,970.85</b>
CLIMATE SOLUTIONS, INC	9217	HVAC REPAIR SERVICE	592.50	
CLIMATE SOLUTIONS, INC	9277	MAINTENANCE SERVICES	1,000.00	
			<b>Vendor Total:</b>	<b>1,592.50</b>
COMPUTER INFORMATION CONCEPTS, INC	PSI19901	INFINITE CAMPUS TRAINING	1,200.00	
			<b>Vendor Total:</b>	<b>1,200.00</b>
CULLIGAN WATER CONDITIONING	20140407	BOTTLE FREE COOLER RENT	78.00	
CULLIGAN WATER CONDITIONING	91234	BOTTLE FREE WATER COOLER	69.00	
			<b>Vendor Total:</b>	<b>147.00</b>
DAN BREYFOGLE	20140321	SUPPLY REIMBURSEMENT	22.10	
			<b>Vendor Total:</b>	<b>22.10</b>
DES MOINES STAMP MFG. COMPANY	1009618	ADDRESS STAMPS	33.70	
			<b>Vendor Total:</b>	<b>33.70</b>

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
ELLIOTT, KATHRYN	20140318	REIMBURSEMENT	37.81	
ELLIOTT, KATHRYN	20140321	REIMBURSEMENT	80.00	
		<b>Vendor Total:</b>		<b>117.81</b>
ENGEL LAW OFFICE	20140402	LEGAL SERVICES	1,471.75	
		<b>Vendor Total:</b>		<b>1,471.75</b>
FAIRMONT FIRE SYSTEMS	47397	KITCHEN HOOD FIRE INSPECTION	105.00	
FAIRMONT FIRE SYSTEMS	47398	KITCHEN HOOD FIRE INSPECTION	121.00	
		<b>Vendor Total:</b>		<b>226.00</b>
FELD FIRE & FELD SECURITY	0001961	FIRE ALARM SYSTEM	90.00	
		<b>Vendor Total:</b>		<b>90.00</b>
GRETT, BROOKE	20140320	SUPPLY REIMBURSEMENT	52.99	
		<b>Vendor Total:</b>		<b>52.99</b>
GUTHRIE CENTER CSD	GUTH 3RD/2013	OPEN ENROLLMENT	45,007.50	
		<b>Vendor Total:</b>		<b>45,007.50</b>
GUTHRIE TRANSFER STATION	33911	LANDFILL FEES	33.75	
		<b>Vendor Total:</b>		<b>33.75</b>
HIGHWAY 44 ENTERPRISES, LLC	2716	TRANSPORTATION PURCHASED SERVICE #4	320.00	
		<b>Vendor Total:</b>		<b>320.00</b>
HOMETOWN FOODS	20140410	FCS INSTRUCTIONAL SUPPLIES	179.34	
HOMETOWN FOODS	20140410-0001	ELEMENTARY INSTRUCTIONAL SUPPLIES	8.98	
		<b>Vendor Total:</b>		<b>188.32</b>
IOWA ASCD	1946	ASCD LEADERSHIP ACADEMY REGISTRATION	1,135.00	
		<b>Vendor Total:</b>		<b>1,135.00</b>
IOWA MARKET	20140318	FIELD TRIP MEALS	297.00	
		<b>Vendor Total:</b>		<b>297.00</b>
ITEC	1388	ITEC CONFERENCE	150.00	
ITEC	1388-1	CHROMEBOOK MANAGEMENT COURSE	95.00	
		<b>Vendor Total:</b>		<b>245.00</b>
JAYMAR BUSINESS FORMS INC	50084	GEN FUND CHECKS	266.93	
		<b>Vendor Total:</b>		<b>266.93</b>
JEFFERSON-SCRANTON CSD	3RD QTR OE JS	3RD QTR OPEN ENROLLMENT	7,501.25	
		<b>Vendor Total:</b>		<b>7,501.25</b>
JENSEN SANITATION, LLC	22165	GARBAGE COLLECTION	447.50	
		<b>Vendor Total:</b>		<b>447.50</b>
JOHNSTON COMMUNITY SCHOOLS	JOHN 3RD/2013	OPEN ENROLLMENT	3,000.50	
		<b>Vendor Total:</b>		<b>3,000.50</b>
LAKE LUMBER	839732	ART INSTRUCTIONAL SUPPLIES	52.66	
LAKE LUMBER	840004	KEYS	63.68	
LAKE LUMBER	840283	CUSTODIAL SUPPLIES	41.97	
LAKE LUMBER	840974	INSTRUCTIONAL SUPPLIES	99.64	
		<b>Vendor Total:</b>		<b>257.95</b>
MARTIN BROTHERS DISTRIBUTING COMPANY	5118368	CUSTODIAL SUPPLIES	465.22	
MARTIN BROTHERS DISTRIBUTING COMPANY	5127607	CUSTODIAL SUPPLIES	104.46	
MARTIN BROTHERS DISTRIBUTING COMPANY	5127608	CUSTODIAL SUPPLIES	459.59	
		<b>Vendor Total:</b>		<b>1,029.27</b>



<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
MCGRAW-HILL	79897596001	WORKBOOKS	123.87	
		<b>Vendor Total:</b>		<b>123.87</b>
MID-WEST 3D SOLUTIONS LLC	21714	IND. TECH INSTRUCTIONAL SUPPLIES	268.00	
		<b>Vendor Total:</b>		<b>268.00</b>
MIDAMERICAN ENERGY	090140314	ELEM NATURAL GAS CHARGES	278.78	
MIDAMERICAN ENERGY	200060314	BUS BARN NATURAL GAS	342.89	
MIDAMERICAN ENERGY	250290314	MS/HS NATURAL GAS	2,518.80	
		<b>Vendor Total:</b>		<b>3,140.47</b>
NELSON, CURT	20140318	INSTRUCTIONAL SUPPLY REIMBURSEMENT	38.67	
		<b>Vendor Total:</b>		<b>38.67</b>
NOLTE, CORNMAN & JOHNSON P. C.	20140407	AUDIT FEES	4,200.00	
		<b>Vendor Total:</b>		<b>4,200.00</b>
O'HALLORAN INTERNATIONAL, INC.	R100029088	VEHICLE REPAIR SERVICES #30	1,387.57	
		<b>Vendor Total:</b>		<b>1,387.57</b>
OFFICE MAX	499844	OFFICE SUPPLIES	28.05	
		<b>Vendor Total:</b>		<b>28.05</b>
PANORA AUTO PARTS	273473	ART SUPPLIES	22.91	
PANORA AUTO PARTS	274688	VEHICLE SUPPLIES	49.64	
		<b>Vendor Total:</b>		<b>72.55</b>
PANORA OIL CO	000010796	VEHICLE TIRE REPAIR BUS #23	18.50	
		<b>Vendor Total:</b>		<b>18.50</b>
PANORA TELCO	20140408	TELEPHONES	842.85	
		<b>Vendor Total:</b>		<b>842.85</b>
PANORAMA NUTITION FUND, PANORAMA CATERING	20140407	CATERING SERVICES	431.30	
		<b>Vendor Total:</b>		<b>431.30</b>
PANORAMA VENDING	20140407	AT RISK PURCHASED SERVICES	299.00	
		<b>Vendor Total:</b>		<b>299.00</b>
PATON CHURDAN CSD	PATON 3RD/2013	OPEN ENROLLMENT	1,500.25	
		<b>Vendor Total:</b>		<b>1,500.25</b>
PITSCO EDUCATION	558735-1	MS SCIENCE SUPPLIES	46.85	
		<b>Vendor Total:</b>		<b>46.85</b>
PRESTO-X	30299923	PEST CONTROL	77.25	
		<b>Vendor Total:</b>		<b>77.25</b>
PROCTOR MECHANICAL CORPORATION	0020634	HVAC REPAIR SERVICES	175.00	
PROCTOR MECHANICAL CORPORATION	0020767	HVAC REPAIR SERVICES	1,616.78	
		<b>Vendor Total:</b>		<b>1,791.78</b>
PURCHASE POWER	20140408	POSTAGE FOR METER	500.00	
		<b>Vendor Total:</b>		<b>500.00</b>
QUILL CORPORATION	1521920	OFFICE/MISC SUPPLIES	34.05	
		<b>Vendor Total:</b>		<b>34.05</b>
RANDEL, GREG	20140407	SUPPLY REIMBURSEMENT	9.79	
		<b>Vendor Total:</b>		<b>9.79</b>
READ NATURALLY	187627	SPEC ED INSTRUCTIONAL SUPPLIES	816.20	
READ NATURALLY	187698	INSTRUCTIONAL SUPPLIES	283.80	
		<b>Vendor Total:</b>		<b>1,100.00</b>
SCHOOL BUS SALES	in97842	BUS REPAIR PARTS #8	261.30	
		<b>Vendor Total:</b>		<b>261.30</b>
SCHOOL HEALTH CORPORATION	2810741-00	NURSE SUPPLIES	67.31	
		<b>Vendor Total:</b>		<b>67.31</b>
SPEED STACKS, INC	IOI00005344	PE SUPPLIES	231.93	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
			<b>Vendor Total:</b> 231.93
SPRINGBROOK CONSERVATION EDUCATION CENTE	20140318	MS SCIENCE FIELD TRIP	300.00
			<b>Vendor Total:</b> 300.00
STAR ENERGY LLC	20140407	GASOLINE & DIESEL	5,830.00
			<b>Vendor Total:</b> 5,830.00
STOPPELMOOR, STERLING	20140408	CUSTODIAL SUPPLIES	93.65
			<b>Vendor Total:</b> 93.65
VAN METER COMM SCHOOL	VAN OE 2&3 2014	OPEN ENROLLMENT	3,000.50
			<b>Vendor Total:</b> 3,000.50
VEDETTE, THE	20140408	ADS & PUBLICATIONS	425.13
			<b>Vendor Total:</b> 425.13
VENTEICHER ELECTRIC	Q54529-14	ELECTRICAL SERVICES	180.70
			<b>Vendor Total:</b> 180.70
VISA	20140409-0004	EMPLOYEE BACKGROUND CHEKCS	435.00
VISA	20140409-0005	ACT TEST PREP	219.50
VISA	20140409-0006	1:1 CONFERENCE MEAL	35.85
VISA	20140409-0007	1:1 CONFERENCE MEAL	88.54
VISA	20140409-0008	MISC SUPPLIES & EQUIP	9.52
VISA	20140409-0009	1:1 CONFERENCE MEAL	29.81
VISA	20140409-0010	1:1 CONFERENCE HOTEL	86.59
VISA	20140409-0011	1:1 CONFERENCE HOTEL	77.31
VISA	20140409-0012	1:1 CONFERENCE HOTEL	77.31
VISA	20140409-0013	1:1 CONFERENCE HOTEL	77.31
VISA	20140409-0014	PD AIW MEAL	18.55
VISA	20140409-0015	1:1 CONFERENCE HOTEL	(9.28)
VISA	20140409-0016	1:1 CONFERENCE HOTEL	127.68
VISA	20140409-0017	ITEC CONFERENCE MEAL	4.44
VISA	20140409-0018	IND TECH INSTRUCTIONAL SUPPLIES	27.95
VISA	20140409-0019	ITEC CONFERENCE MEAL	9.79
VISA	20140409-0020	ITEC CONFERENCE HOTEL	152.30
VISA	20140409-0021	TLC PLANNING MEAL	92.85
			<b>Vendor Total:</b> 1,561.02
WEBSITES TO IMPRESS, LLC	3743	WEBSITE HOSTING	116.00
WEBSITES TO IMPRESS, LLC	3926	WEBSITE HOSTING	116.00
			<b>Vendor Total:</b> 232.00
			<b>Fund Total:</b> 116,888.47
			<b>Checking Account Total:</b> 116,888.47

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**Board Report - For Board**  
Unposted; Batch Description GENERAL AFTER MARCH BOARD

<u>Vendor Name</u>		<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<b>Checking</b>	<b>1</b>	<b>Fund: 10</b>	<b>GENERAL FUND</b>		
ACCESS SYSTEMS		INV223068-1	SHIPPING FOR TONER	5.99	
				<b>Vendor Total:</b>	<b>5.99</b>
HERNANDEZ, SHARI		20140318	SUPPLY REIMBURSMET	77.26	
				<b>Vendor Total:</b>	<b>77.26</b>
SPECIALTY UNDERWRITERS LLC		30816	NON COVERED SERVICES	418.00	
				<b>Vendor Total:</b>	<b>418.00</b>
VERIZON WIRELESS		9721330295	CELLULAR PHONES	73.43	
				<b>Vendor Total:</b>	<b>73.43</b>
				<b>Fund Total:</b>	<b>574.68</b>
				<b>Checking Account Total:</b>	<b>574.68</b>



**Board Report - For Board**

Unposted; Batch Description SAVE APRIL INVOICES-0001

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<b>Checking</b>	<b>4</b>	<b>Fund: 33 CAPITAL PROJECTS FUND</b>		
BISHOP ENGINEERING COMPANY, INC	16203	PURCHASED SERVICES	8,850.70	
		<b>Vendor Total:</b>		<b>8,850.70</b>
MIDWEST TENNIS & TRACK	3325	TRACK REPAIR SERVICES	3,950.00	
		<b>Vendor Total:</b>		<b>3,950.00</b>
SVPA ARCHITECTS, INC.	0030464	TRACK PURCHASED SERVICES	3,734.08	
		<b>Vendor Total:</b>		<b>3,734.08</b>
		<b>Fund Total:</b>		<b>16,534.78</b>
		<b>Checking Account Total:</b>		<b>16,534.78</b>

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
<b>Checking</b>	<b>4</b>	<b>Fund: 36 PPEL FUND</b>	
DAVID RICHARD JOHNSON	20140407	NETWORK CONSULTING SERVICES	2,090.00
		<b>Vendor Total:</b>	<b>2,090.00</b>
EDLIO	6757	WEBSITE DESIGN SERVICES	1,704.83
		<b>Vendor Total:</b>	<b>1,704.83</b>
RICOH USA, INC.	92131445	COPIER LEASING	1,962.06
		<b>Vendor Total:</b>	<b>1,962.06</b>
		<b>Fund Total:</b>	<b>5,756.89</b>
		<b>Checking Account Total:</b>	<b>5,756.89</b>

**April 2014 VISA Statement  
Board Financial Report**

<b>Vendor</b>	<b>Purchase</b>	<b>Amount</b>	<b>Fund</b>
ISU Athletics	Resale Tickets Basketball Game	\$426.00	Activity
IA Dept Public Safety	Employee Background Checks	\$435.00	General
ACT Programs	Student ACT Test Preps	\$219.50	General
Subway	1:1 Conference Meal	\$35.85	General
Appanoose Rapids LLC	1:1 Conference Meal	\$88.54	General
Gateway Market	AIW Travel Meal	\$9.52	General
Hardees	1:1 Conference Meal	\$29.81	General
AmericInn Hotel	1:1 Conference Hotel	\$86.59	General
AmericInn Hotel	1:1 Conference Hotel	\$77.31	General
AmericInn Hotel	1:1 Conference Hotel	\$77.31	General
AmericInn Hotel	1:1 Conference Hotel	\$77.31	General
La Mie Bakery	AIW Travel Meal	\$18.55	General
AmericInn Hotel	1:1 Conference Hotel Credit	-\$9.28	General
AmericInn Hotel	1:1 Conference Hotel	\$127.68	General
Starbucks	Itec Conference Meal	\$4.44	General
3D Vinci	Industrial Tech Instructional Supplies	\$27.95	General
Old Chicago	Itec Conference Meal	\$9.79	General
Paypal Arteria	All State Art Fees	\$75.00	Activity
Days Inn Hotel	Itec Conference Hotel	\$152.30	General
Musicians Friend	Choir/Vocal Equipment	\$1,023.87	Activity
Owls Nest	TLC Meeting Meal	\$92.85	General
Fareway	FFA Banquet Supplies	\$382.91	Activity
<b>Total</b>		<b>\$3,468.80</b>	



# Contract Recommendations

2014-15 School Year

## Internal Transfer

Danielle Johnston	Kindergarten Teacher
Signe Hinde	1 <sup>st</sup> Grade Teacher

## Teacher Leadership Positions

### Elementary:

Patty Meinecke	Instructional Coach
Amy Block	Professional Learning Coach
Joan Fredrickson	Professional Learning Coach
Kelly Nunn	Professional Learning Coach
Rachel Downing	Mentor Teacher
Jill Parker	Mentor Teacher
Liz Labath	Model Teacher

### MS/HS

Dan Breyfogle	Instructional Coach
Kylee Boettcher	Professional Learning Coach
Jan Hansen	Professional Learning Coach
Deb Smith	Professional Learning Coach
Randy Miller	Mentor Teacher
Julie Weidenthaler	Mentor Teacher
Robyn Ploeger	Model Teacher

Middle/High School Board Report  
April 2014

1. STEM Grants. A representative from the Iowa Department of Education met with interested staff on April 8<sup>th</sup>. Grant applications are due May 2<sup>nd</sup>. We have several teachers from both buildings who plan to apply. As a district we have taken advantage of STEM opportunities created by the Governor's advisory council.
2. Testing. We plan to administer Measures of Academic Progress beginning the week of April 14<sup>th</sup> in the high school and the week of April 21<sup>nd</sup> for the middle school. The RTI team will review the data and present to staff later this spring.
3. Graduation. Graduation will be Sunday, May 18<sup>th</sup>, at 1:00 pm. We will be mailing a sheet home highlighting important dates and times for the seniors and their families. Thanks to Tom for volunteering to help this year.
4. High School Scheduling. Chris Webner and I are learning about the capabilities of Infinite Campus and putting them to use. The process we are creating should help parents feel more involved. Parents will have access to assist their children in making course requests by viewing them through the Infinite Campus Portal.

Mark Johnston

**Elementary Principal/School Improvement Coordinator Report**  
**Submitted by Mary Breyfogle**  
**April 14, 2014**

**Preschool**

- I will bring current numbers with me to the board meeting
- We have more students now than we did at this time last year

**Early Literacy**

- Guidelines continue to come out with more clarification from the state
- Focus is on improving instruction so all students are proficient in reading by the end of 3rd grade
- Changes in our practice
  - Giving students who are falling behind targeted instruction to catch them up
  - Implementing a high quality summer reading program to help students gain skills over the summer
  - More professional learning for teachers around the complexity of teaching literacy
- Legislature has designated monies to support this initiative

**Elementary Curriculum**

- Literacy
  - Moving towards a balanced literacy approach
    - Incorporates large group, small group and individualized instruction
    - Includes reading and writing
  - Taking a look at getting new materials that will better support this framework
  - Training will come for teachers early in the summer and throughout the school year next year in using materials and balanced literacy approach
- Social Studies
  - Moving toward an inquiry-based approach
  - Materials would be elementary version of what is being used at the MS and HS
- Changes in materials and approaches will help us to implement AIW more deeply and help all students to learn at high levels



## 2012-13 District Graduation and Dropout Rates

### Graduation Rates:

Iowa continues to report 4 year and 5 year cohort graduation rates to reflect the work districts and schools put forth in helping all students earn diplomas. Iowa has adopted 4 year and 5 year cohort graduation rate methodology in accordance with federal requirement 34 CFR 200.19(b)(1)(i).

The 4 year cohort graduation rate is calculated for the class of 2013 by dividing the number of students in the cohort who graduate with a regular high school diploma (numerator) in four years or less (by the 2012-13 school year) by the number of first-time 9th graders enrolled in the fall of 2009 minus the number of students who transferred out plus the total number of students who transferred in (denominator).

The 5 year cohort graduation rate is calculated the class of 2012 using a similar methodology as the four-year cohort rate. This rate is calculated by dividing the number of students in the cohort who graduate with a regular high school diploma (numerator) in five years or less (by the 2012-13 school year) by the number of first-time 9th graders enrolled in the fall of 2008 minus the number of students who transferred out plus the total number of students who transferred in (denominator).

### District High School Status: Panorama High School

#### District Graduation Rates:

2013 class 4 year cohort graduation rate: 98.11%  
2012 class 5 year cohort graduation rate: 100.00%

#### Statewide Graduation Rates:

2013 class 4 year cohort graduation rate: 89.7%  
2012 class 5 year cohort graduation rate: 92.1%

### Dropout Rates:

The dropout window for a school year begins on certified enrollment count day (October 1, 2012) of that school year and ends on the day before certified enrollment count day the following year (September 30, 2013).

### District 7-12 Enrollment Status: Grade 7-12 District Dropout Rates:

Number of grade 7-12 dropouts in 2012-13: 2  
Number of grade 9-12 dropouts in 2012-13: 2  
Grade 7-12 dropout rate in 2012-13: 0.56%  
Grade 9-12 dropout rate in 2012-13: 0.80%

### Statewide Dropouts:

The statewide dropout rate for grades 7-12 for 2012-13: 1.92%  
The statewide dropout rate for grades 9-12 for 2012-13: 2.83%

Jay Pennington, Bureau Chief  
Bureau of Information and Analysis Services  
Iowa Department of Education Grimes State Office Building  
400 E. 14th Street  
Des Moines, Iowa 50319-0146

The **Panorama Teacher Leadership and Compensation Plan** outlines four teacher leader positions, with a total of 14 teachers in the district serving in one of the four positions.

**1. Instructional Coach (1 per building/2 per district):**

- Available 100% of the time as instructional coach to support all parts of PD cycle
- Collect and analyze data (student and implementation)
- Facilitate goal setting based on student learning needs
- Work with leader teams to select PD content, develop process, and plan learning opportunities
- Deliver, coordinate training opportunities
- Support collaboration
- Support implementation of PD in classrooms/district initiatives
- Collect formative data and adjust PD based on teachers' learning needs
- Evaluate impact of PD on teacher and student learning
- Facilitate PD planning with other teacher leaders
- Model high quality instructional practices
- Demonstrate use of student data to guide instruction
- Observe, give feedback, and coach teachers
- Contract: 15 additional days; \$7,500 supplemental pay

**2. Professional Learning Coach (3 per building/6 per district):**

- Available 10% of the time for planning PD; 90% of time in classroom
- Serve on leader team to select PD content, develop process, and plan learning opportunities
- Help deliver, coordinate training opportunities
- Support collaborative teams and growth of individual team members
- Support implementation of PD in classrooms/district initiatives
- Model high quality instructional practices
- Help adjust PD based on teachers' learning needs
- Contract: 10 additional days; \$5,000 supplemental pay

**3. Mentor Teacher (2 per building/4 per district):**

- Available 20% of the time to work with mentees; 80% of time in classroom
- Support mentees: teachers new to the profession & career teachers needing assistance
- Provide assistance in meeting district teaching standards
- Model high quality instructional practices
- Observe instruction, provide feedback, and coach mentees
- Demonstrate use of student data to guide instruction
- Support implementation of PD in classrooms/district initiatives
- Contract: 10 additional days; \$5,000 supplemental pay

**Model Teacher (1 per building/2 per district):**

- In the classroom 100% of the time
- Model high quality instructional practices
- Provide examples of teaching standards in practice
- Demonstrate how to implement PD with fidelity
- Support implementation of PD in classrooms/district initiatives
- Reflect before/after classroom observation to support continuous improvement
- Contract: 5 additional days; \$2,000 supplemental pay



Iowa Teacher Leadership and Compensation System – Framework for Learning Supports – Draft – March 2014

Focus Areas	Adult Learning	Collaborative Culture	Communication	Content/Pedagogy/ Assessment	Systems Thinking	Data	Organizational Leadership
	Design and delivery of professional learning.	Facilitation of group processes and development of necessary structures for professional learning environments to be effective.	Cultivation of skills associated with effective dialogue with colleagues.	Implementation of research and best practice in content (Iowa Core), instruction and assessment.	Integration and alignment of district and statewide educational improvement efforts.	Facilitation of data analysis and data-informed decision making.	Facilitation and enactment of a vision for school improvement with teacher leadership as a point of leverage.
Outcomes	<p>To use knowledge and understanding of adult learning styles and preferences; generational differences; and different backgrounds, ethnicities, cultures, and languages to design and deliver professional learning.</p> <p>To incorporate existing and emerging technologies in the design and delivery of professional learning.</p>	<p>To cultivate educators' facilitation skills to create trust among colleagues, develop collective wisdom, and build ownership and action that supports student learning.</p> <p>To utilize peer-to-peer processes to help colleagues work collaboratively to solve problems, make decisions, manage conflict, and promote meaningful change.</p> <p>To cultivate effective skills in listening, presenting ideas, leading discussions, clarifying, mediating, and identifying the needs of self and others in order to advance shared goals and professional learning.</p>	<p>To give and elicit honest, open, and constructive feedback.</p> <p>To demonstrate deep listening skills, such as paraphrasing and asking clarifying questions.</p> <p>To seek and engage in non-evaluative, reflective dialogue with colleagues.</p> <p>To balance advocacy and inquiry.</p>	<p>To engage in studying and applying current professional literature and pursue professional learning opportunities focused on content, instruction and assessment.</p> <p>To support implementation of instructional strategies that ensure individual student learning needs remain the central focus of instruction.</p> <p>To increase the capacity of colleagues to identify and use multiple assessment tools aligned to state standards.</p> <p>To support colleagues in the alignment of content, instruction, and assessment.</p>	<p>To understand the processes of school improvement and 2nd order change.</p> <p>To align teacher leadership efforts to implement: MTSS Iowa Core Early Literacy</p> <p>To understand the aligned and delineated roles and responsibilities of the administrator and the teacher leader by following the professional learning standards.</p>	<p>To collaborate with colleagues in the design, implementation, scoring, and interpretation of student data to improve educational practice and student learning.</p> <p>To use assessment and data findings to influence changes in instructional practices and/or organizational structures to improve student learning.</p> <p>To facilitate program evaluation and impact in collaboration with team.</p>	<p>To cultivate coaching skills specific to administrators to support teacher leaders and other administrators who work with teacher leaders.</p> <p>To develop the <u>Professional Capital</u> of an organization.</p> <p>To cultivate a mindset that supports empowerment of teacher leaders.</p> <p>To implement organizational structures and schedules that facilitate the implementation of a system of teacher leadership.</p>





March 17, 2014

Greetings from the Iowa Association for Educational Purchasing (IAEP).

We are pleased to enclose the agreement for participation in the Iowa Association for Educational Purchasing (IAEP) cooperative purchasing program for school food service.

School year 2013-2014 there were 306 schools and districts that participated with the IAEP and they purchased over \$30 million dollars.

Electronic copies of this agreement for the 2014 – 2015 school year may be acquired at the IAEP website ([www.iaep-food.org](http://www.iaep-food.org)). PLEASE NOTE THE FOLLOWING:

1. THE AGREEMENT MUST BE RETURNED NO LATER THAN JUNE 30, 2014. THIS IS NOT NEGOTIABLE. Schools that submit incomplete or late agreements will not be able to participate in the program until January 1, 2015. The agreement is for school year 2014 – 2015. Please submit agreement by mail or fax to the following:

Mail to: Iowa Association for Educational Purchasing  
3712 Cedar Heights Drive  
Cedar Falls, IA 50613-6290

Fax to: 319-273-8282

2. This agreement provides space to indicate the school's interest in participating in the food, small wares and/or ware wash bids. Schools may choose any or all of these bids.
3. The IAEP has taken every step towards ensuring that these bids are compliant with the Bureau of Nutrition, Health and Transportation Service and the USDA; the participating schools must do their part in ensuring compliance.

Schools or school boards wishing further information should contact Dan Dreyer at 319-277-7447 or at [ddreyer@iaep-food.org](mailto:ddreyer@iaep-food.org).

Sincerely,

Dan Dreyer  
IAEP Food Director

IAEP is an initiative of



Iowa Area  
Education Agencies  
PARTNERS IN EDUCATION

# IOWA ASSOCIATION FOR EDUCATIONAL PURCHASING PURCHASING AGREEMENT 2014 – 2015

This agreement is entered into by the Iowa Association for Educational Purchasing (hereafter IAEP - Foodservice Division) and the Paucorano School District/Customer (hereafter the ELIGIBLE MEMBER) located in Area Education Agency, (hereafter the AEA) Heartland for the 2014-2015 school year.

## SELECTION OF PROGRAMS

Eligible Member elects to participate in the program(s) which Eligible Member has checked below. Products available under these bids are for use in the Eligible Member's Child Nutrition Programs:

- A. IAEP Food Bid  \_\_\_\_\_
- B. IAEP Small Wares Bid  \_\_\_\_\_
- C. IAEP Ware Wash Bid  \_\_\_\_\_

## PURCHASE CATEGORIES AND COMMITMENT TO BUY

The eligible member agrees to purchase an aggregate monthly total of 60% of its food and supplies (excluding milk, bread, small wares and ware wash) from the Prime Vendor for the Iowa Association for Educational Purchasing (IAEP).

## ELIBIBLE MEMBER COMMITMENT TO PARTICIPATE

Eligible Member agrees to participate in the activities of the selected purchasing programs operated by the IAEP, which includes responding to requests for information from the IAEP; reporting any service, product, invoicing, or other problems which may arise between the Eligible Member and any Prime Distributor; being willing to serve on committees of Eligible Members which may be established by the IAEP from time to time, and/or providing input to such committees to facilitate the work of such committees; and participation in audits as requested by the IAEP.

## EFFECTIVE DATE

To be effective beginning July 1, 2014, this Agreement must be signed no later than June 30, 2014. After June 30, 2014, new members may join only as follows: their membership will be effective January 1 of the following year if they sign this Agreement by December 31, and their membership will be effective July 1 of the same year if they sign this Agreement by June 30.

## PRIME VENDOR RESPONSIBILTIES

The Prime Vendor has agreed to perform the following functions:

The Prime Vendor will provide any product data information which will include nutrition fact labels, CN label information and any manufacturer's statements.

Provide sales people to visit all eligible members bi-weekly and establish a schedule for regular salesperson visits and truck deliveries to IAEP's members in Iowa.

Establish, in conjunction with IAEP, a schedule for product shows, seminars and marketing events in all aspects of food service. Prime Vendor and IAEP or its members will jointly provide staff to plan and carry out these events.

Submit monthly sales volume reports to the IAEP in the form or forms requested by IAEP.

Submit to eligible members and IAEP monthly and weekly product lists with current pricing expressed in dollars and cents. Product areas with monthly price changes are dry grocery goods, frozen items, frozen



pizza, frozen potatoes, paper/plastic products and chemicals. Product areas with weekly price changes are fresh meat, dairy products and fresh produce.

Invoice and deliver products directly to IAEP members.

Assist those members that wish to use the Prime Vendor computer ordering and inventory system. Provide information and help IAEP members participate in the NOI – Net Off Invoice USDA program.

#### **ORDERING AND BILLING**

Eligible members may place their individual orders with Prime Vendor at any time during the term of this agreement.

All invoices for payment shall be sent directly to the eligible member ordering under the terms and conditions of this Agreement. The eligible member will make payment directly to the Prime Vendor.

#### **TERMS**

Normal terms are net amount due in 30 days. (Net 30 days)

#### **PAYMENT**

All invoices for payment shall be sent directly to Eligible Member ordering under the terms and conditions of the agreement between the Prime Distributor and the IAEP. Eligible Member will remit payment directly to Prime Distributor. Eligible Member will pay applicable administrative fees included on its invoices, which administrative fees will be paid to IAEP by Prime Distributor pursuant to the agreement between IAEP and Prime Distributor. IAEP will refund to Eligible Member on a pro rata basis any excess of administrative fees, after IAEP determines allowable costs pursuant to USDA regulations at the conclusion of this Agreement. Eligible Member will return any such refund to the appropriate school meals account as required by USDA regulations.

#### **PRICE LISTS AND PRICE CHANGES**

The IAEP will transmit monthly price lists to all members on the first day of each month. Price lists shall be transmitted weekly for weekly priced items, and monthly for monthly priced items.

Firm prices will prevail for one calendar month with the exception of fresh meat, dairy products and fresh produce. Prices on fresh meat, dairy products and fresh produce will be for one week at a time.

#### **MINIMUM ORDER AND DELIVERY**

The minimum order requirements for one member for delivery to one building will be \$500.00 for food. The Prime Vendor will deliver and unload goods directly to the members during the normal operating hours or at other mutually agreed times. Schools that order under \$500 order will still get the same great IAEP prices but will incur a \$15 service fee. There will be no fuel surcharge. On small wares there is a \$50 minimum order. If under \$50 a \$15 fee may be assessed.

#### **SALES REPRESENTATION/MARKETING**

Prime Vendor has agreed to provide sales people to visit all members on a bi-weekly basis, along with providing support from their telemarketing staff. Prime Vendor has agreed to sponsor product shows and other educational seminars in the Midwest for member personnel at no charge.

#### **ELIGIBLE MEMBER RESPONSIBILITY**

Eligible Member acknowledges its responsibility to comply with all regulations of the United States Department of Agriculture (USDA) and the Iowa Department of Education (DE) which are applicable to School Food Authorities (SFAs), including but not limited to retention of records. Eligible Member agrees to adhere to all provisions of the Code of Conduct adopted by the IAEP which are applicable to Eligible Members.

#### **NO RESALE**

Eligible member will not resell to any other organization or individual the products purchased by Eligible Member from a Prime Distributor pursuant to an Agreement between the Prime distributor and the IAEP.

#### **COMPLIANCE BY IAEP**

The IAEP will at all times when conducting its business comply with any and all applicable federal and state



Laws, rules, and regulations related to the bidding of projects and contracts by Iowa school districts and area education agencies for the purpose of securing, purchasing and delivering goods and services used by school districts in Iowa, including, but not limited to, food, beverages, and supplies used in the National School

Lunch Program, and additionally, shall comply with any and applicable federal laws, rules and regulations issued or amended by the United States Department of Agriculture related to the procurement of food and beverages for use in schools and related educational institutions.

**TERMINATION**

Both Eligible Member and the IAEP have the option to terminate this Agreement prior to June 30, 2015 upon thirty (30) days advance written notice.

**SIGNATURES**

Eligible Member

Iowa Association for Educational Purchasing  
IAEP Foodservice Division  
3712 Cedar Heights Drive, Cedar Falls IA 50613  
FAX: (319)273-8282  
PHONE: 319-277-7447  
EMAIL: [ddreyer@iaep-food.org](mailto:ddreyer@iaep-food.org)

\_\_\_\_\_  
Name of School District/Customer

\_\_\_\_\_  
Authorized Agent

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board President or Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Fax Number

Superintendent email address: \_\_\_\_\_

Business Manager email address: \_\_\_\_\_

Foodservice Director email address: \_\_\_\_\_



## Panorama School Board Request for Overnight Trip

Team/Club or Class: 7/8<sup>th</sup> Grade Literature

Date(s): May 29<sup>th</sup>-May 31st

Location: Hannibal and St. Louis, Missouri

Reason for Trip: Visit the boyhood hometown of Mark Twain and the Mississippi River, and St. Louis

Chaperones: Deb Arganbright

Estimated Hotel Expenses: \$100 per person

Other Expenses: Admission to museums/attractions: approximately \$75

I'd like to have the ELP budget pay for some of the expense, possibly for the admission costs. That would put the cost per person at about \$100.

Comments: The 7<sup>th</sup> and 8<sup>th</sup> grade ELP Literature group is reading *The Adventures of Tom Sawyer* this year. We will be completing an interdisciplinary (literature, science, and social studies) unit about the novel and the importance of the Mississippi River in the United States, both during Mark Twain's era and today.

This class has 17 students in it. I'm hoping at least 12 students will want to participate. When I brought up the possibility of this to the students, they were very excited.



**Panorama School Board  
Request for Overnight/Out-of-State Trip**

Team/Club or Class: BAND

# of Students Attending: UNKNOWN

Date(s): Dec. 127. - JAN 3

Location: TAMPA, FL

Reason for Trip: SW IOWA Honor Marching BAND

Chaperones: SW IOWA BAND Dir.

Estimated Hotel Expenses: \$1500

Other Expenses:

Comments:

# 2014-2015 Southwest Iowa Honor Marching Band

Ruben Newell, Head Director - Jarrod O'Donnell, Assistant Director

## DATES AND DEADLINES

### DEADLINES

<u>What:</u>	<u>When:</u>	<u>Send To:</u>
Permission/Intent to Participate	March 28, 2014 (postmark)	Mr. Newell
On-line Registration	April 20, 2014	On-line
Registration will be open at <a href="http://www.SWIBA.org">www.SWIBA.org</a> in March		
School Registration Permission	April 20, 2014 (postmark)	Mr. O'Donnell
Audition Fee	May 31, 2014	Mr. O'Donnell
Trip Deposit	August 1, 2014	Mr. Jacobus
Trip Payments	Sept 1, Oct. 1, Nov. 1, 2014	Mr. Jacobus

### IMPORTANT DATES

\*\*\*All rehearsals and performances are mandatory\*\*\*  
with the exception of participants in the state baseball or softball tournament

<u>What:</u>	<u>When:</u>	<u>Where:</u>
Auditions	Saturday, May 31, 2014	Atlantic Middle School
Alternate Auditions	Monday, June 2, 2014	Atlantic Middle School
Alternate Auditions are only for students with school conflicts on May 31		

Full Band Camp	July 29-August 1, 2014	Atlantic High School
Full Band Rehearsal	Wednesday, August 6, 2014	*****
Iowa State Fair Parade	Wednesday, August 6, 2014	Downtown Des Moines
Winter Rehearsal	Tuesday, November 4, 2014	Atlantic High School

### TRIP DATES

Outback Bowl Trip      December 27, 2014-January 3, 2015      Tampa, Florida

### ADDRESSES

Ruben Newell  
SWIHMB Director  
Denison HS  
819 N. 16th  
Denison, IA 51442

Jarrod O'Donnell  
SWIHMB Asst. Director  
Atlantic HS  
1201 E. 14th  
Atlantic, IA 50022

Pete Jacobus  
SWIHMB Treasurer  
Glenwood HS  
504 E. Sharp  
Glenwood, IA 51534



# PANORAMA



## Softball

Dear Business Owner,

My name is Ryan Nail and I am the newly introduced head coach of the Panorama softball team. I would first like to thank you for your time and consideration of our fundraiser and your donation. As we get closer to our 2014 season we are looking for support from our community to help update our field, equipment and uniforms. We are looking to fill up our outfield fence with banners that each represents a local business in our hometown. Along with this advertisement, your company will also be announced at varsity home games during the season and featured on our team website: [www.PanoramaSoftball.com](http://www.PanoramaSoftball.com).

We will be purchasing brand new banners this year and will be customized with your company logo and information. You will be e-mailed a proof of your banner before it is manufactured so we can make sure it meets your standards. We are offering this fundraiser for a first year cost of \$200, which includes a brand new banner and a donation to our softball team. We hope that you will then choose to display your company banner in future seasons for an annual donation. Please make all checks out to Panorama Softball.

I have included our 2014 schedule and tentative roster along with two single game admission tickets in hopes that you can make it out to cheer us on this summer!

Thank you for your support and I look forward to hearing from you! My contact information will be listed below. Please contact me with any questions you may have!

Sincerely,

Ryan Nail  
Panorama Softball  
515-230-5736  
[Ryan.Nail@panorama.k12.ia.us](mailto:Ryan.Nail@panorama.k12.ia.us)



Special Guest of the Panorama Softball team.

This ticket is good for 1 free admission to any Panther home game in the 2014 season.

Coach Nail

Ticket is good for 1 home game for 1 person.  
Ticket may not be reproduced or reused.

Special Guest of the Panorama Softball team.

This ticket is good for 1 free admission to any Panther home game in the 2014 season.

Coach Nail

Ticket is good for 1 home game for 1 person.  
Ticket may not be reproduced or reused.



# Middle School Dance

When will it take place? Saturday, May 3rd in the Atrium from 6:30-8:30pm

Who is putting it on? The Middle School Student Council.

Admission price: \$3 regular \$1 if the student brings a blanket or fleece.

What is it for? To give blankets and raise money to make blankets for "BLANKETS FOR THE NEEDY" and local 3Cs organization. Proceeds will be split between the two organizations. Refreshments will also be available to purchase.

This event will be chaperoned by Mrs. Gafkjen and other designated adults. She will be the contact person for any questions.

*G. Gafkjen*  
3/26/14

*Kristin Haffer*  
3/26/14

# 2013-2014 Application For Whole Grade or Cooperative Sharing Agreement

If your school district is involved or intends to be involved in a cooperative or whole grade sharing agreement for the 2013-2014 academic year, please complete the form below and return it to the State Office. This form must be returned NO LATER THAN APRIL 30, 2013. You may fax the form below to 515-284-1969 or mail to: Iowa Girls' High School Athletic Union, P.O. Box 10348, Des Moines, Iowa 50306.

### Participating Schools

Waukeel (Host School) and Panorama CSD

Name of team as it should appear on tournament pairings Waukeel Warriors

Circle the competitions in which this agreement applies.

Cross Country

Volleyball

Swimming & Diving

Basketball

Bowling

Track & Field

Golf

Tennis

Soccer

Softball

If this is a renewal of an existing agreement, please indicate by checking the box below.

### SIGNATURES REQUIRED:

Superintendent: Kathryn Elford

School: Panorama

School Board President: Dee a Miller

School: Panorama.

Superintendent: \_\_\_\_\_

School: \_\_\_\_\_

School Board President: \_\_\_\_\_

School: \_\_\_\_\_

Superintendent: \_\_\_\_\_

School: \_\_\_\_\_

School Board President: \_\_\_\_\_

School: \_\_\_\_\_

For Office Use Only: **This request is hereby approved by management of the Athletic Union.**

Signed by Lisa Brinkmeyer, Assistant Director \_\_\_\_\_ Date: \_\_\_\_\_